

# EASTWOOD PRIMARY SCHOOL

## TRANSITION TO SECONDARY SCHOOL

### **AIM**

To ensure students have access to neighbourhood schools and the freedom to choose other schools subject to facility limitations. Eligible children have the right to be placed in their designated neighbourhood school. The regional director has the authority to effect placement of students.

### **IMPLEMENTATION**

- Parents are encouraged to attend Open Nights of local secondary colleges during April/May
- Year Six teachers will complete the Transition to Secondary School forms in accordance with the Department timeline.
- Designated neighbourhood schools will be determined by the definition of this term (see below)
- Priority order of placement- Where there are insufficient places at a school for all students who seek entry, students are enrolled in the following priority order:
  1. Students for whom the school is the designated neighbourhood school.
  2. Students with a sibling at the same permanent address who are attending the school at the same time.
  3. Where the Regional Director has restricted the enrolment, students who reside nearest the school.
  4. Students seeking enrolment on specific curriculum grounds.
  5. All other students in order of closeness of their home to the school.
  6. In exceptional circumstances, compassionate grounds.
- Parents will be notified, by letter, of their child's placement in a secondary school by mid-August.
- Any appeals by parents/guardians against a school's decision not to provide a Year 7 placement are to be considered by the placement committee at the desired school and escalated to the Regional Director when they cannot be resolved by the desired school.

- Appeals are considered based on the following department placement principles:
  1. provide each child with a place in the designated neighbourhood school
  2. provide parents/guardians with an opportunity to enrol their child at the same school as an older sibling who resides at the same address
  3. allow parents/guardians to send their child to any alternative school where space is available
  4. contain enrolments in each school within the limits of available resources as determined by the regional director.
- All Year 6 students will be encouraged to attend the Statewide Transition to Secondary School day in December each year.

### **DEFINITION**

*Designated neighbourhood school:* The designated neighbourhood school is the school that is nearest the student's permanent residence, unless the Regional Director:

- needs to restrict new enrolments at a school
- has designated the neighbourhood boundaries for the school.

If the student resides in the metropolitan region then the nearest school is measured by a straight line from the student's residence.

### **EVALUATION:**

This policy will be reviewed as part of a three year cycle or more often if necessary due to changes in regulations or circumstances.

<b>Date Implemented</b>	August 2017
<b>Author</b>	Marie Beale
<b>Approved By</b>	School Council
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<b>Date Reviewed</b>	October 2016
<b>Responsible for Review</b>	Assistant Principal
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<b>References</b>	Victorian Government Schools Policy Advisory Guide